

Guidelines for Inspection Related Fees

This guideline describes how fees will be charged for inspection-related activities for the Regional Private Sewer Lateral (PSL) Program. The fees were adopted in June 2013 and updated effective July 1, 2021. Inspectors, contractors, property owners and those needing to comply with PSL Program requirements can use this guideline to assist with inspection planning and payment.

PSL Program and Inspection Fee Overview

The Regional PSL Program requires property owners to obtain a Compliance Certificate when buying or selling a property, performing construction or remodeling valued greater than \$100,000 or increasing or decreasing water meter size. The Compliance Certificate fee is \$330 and includes the cost of one verification test inspection for a single sewer lateral. This fee may be assessed for performance of a verification test that results in issuance of a new Compliance Certificate or annotation of an existing Compliance Certificate.

Table 1. Summary of Inspection Related Fees

Type	Amount	Applicability
Inspection Rescheduling (See Table 2 for details)	\$100	<ul style="list-style-type: none"> Rescheduled after 7:00 am on day of appointment Contractors who are not ready No shows Includes return inspection after failed test or test setup Includes return inspection to confirm foundation, lateral abandonment, illicit connection, or untested lateral.
Extra Lateral/manhole or Verification Test (See Table 3, 4 and 5 for details)	\$120	<ul style="list-style-type: none"> Fee charged for each additional lateral/manhole or verification test for more than 1 lateral on a parcel or parcels. When a contractor or property owner is planning work on a parcel with multiple laterals, including branch laterals (private sewer mains) contact the Regional PSL Program Scheduling Desk at (510) 287-1599 to review lateral information for the parcel and schedule testing.
Off-Hours Verification Test (See Table 6 for details)	\$250 minimum	<ul style="list-style-type: none"> \$250 for 2.5 hours – \$250 is the minimum charge Appointments will be charged \$250 for each additional 2.5 hour increment. Please allow at least 2 full business days to process the off-hours inspection request. For example, if a contractor is looking for a weekend appointment, the request should be made by calling (510) 287-1599 no later than Wednesday afternoon.

Specific Appointment Time	\$310	<ul style="list-style-type: none"> To guarantee a specific time of day for your convenience. The fee includes 1.5 hours onsite inspection time. The request should be made by calling (510) 287-1599.
HOA/Greater than 1,000 Oversight Fee	\$450	<ul style="list-style-type: none"> Fee specific for overseeing HOA inspections, charged to each HOA. Does not include other fees associated with inspections.

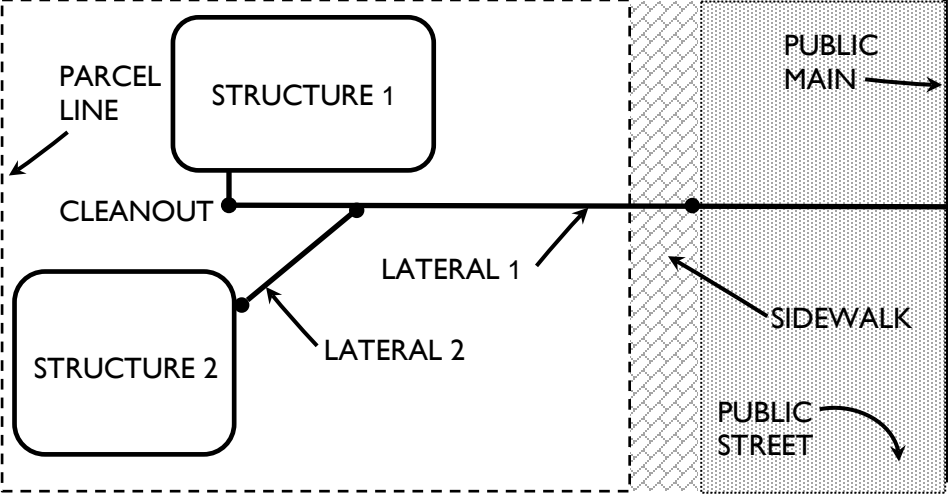
The tables on the following pages include detailed descriptions for each category of fees and, where appropriate, sample scenarios and diagrams for how fees will be charged.

Table 2. When and How Rescheduling Fees Will Be Charged

Rescheduled Appointment	Appointments rescheduled or canceled after 7:00 am on the day of the appointment will be charged a rescheduling fee.
Contractor Not Ready	If a contractor is not ready at the beginning of the appointment window/when the inspector arrives at the site, a rescheduling fee will be charged for the return inspection. <i>Ready means that sewer lateral work is complete, the verification test equipment is set up, and the sewer lateral is already pressurized with water or air.</i>
No show	If a contractor is not at the site at their scheduled appointment time, a rescheduling fee will be charged for the return inspection.
Failed Test or Setup	If a sewer lateral fails a pressure test or fails due to improper pressure test set-up, a rescheduling fee will be charged for the return inspection.
Confirmation Inspection	A rescheduling fee for the return inspection will be charged for appointments required to confirm the following: presence of a foundation, a PSL abandonment or an illicit connection. A rescheduling fee will also be charged if a return inspection is needed because access is not available to the entire parcel, or if soil stacks are found and the inspector is unable to tell where the pipe goes.

How to Pay: Rescheduling fee payment will be required before a Compliance Certificate is issued. Final payment for this charge can occur when the appointment is rescheduled or cancelled, or after the inspection is completed.

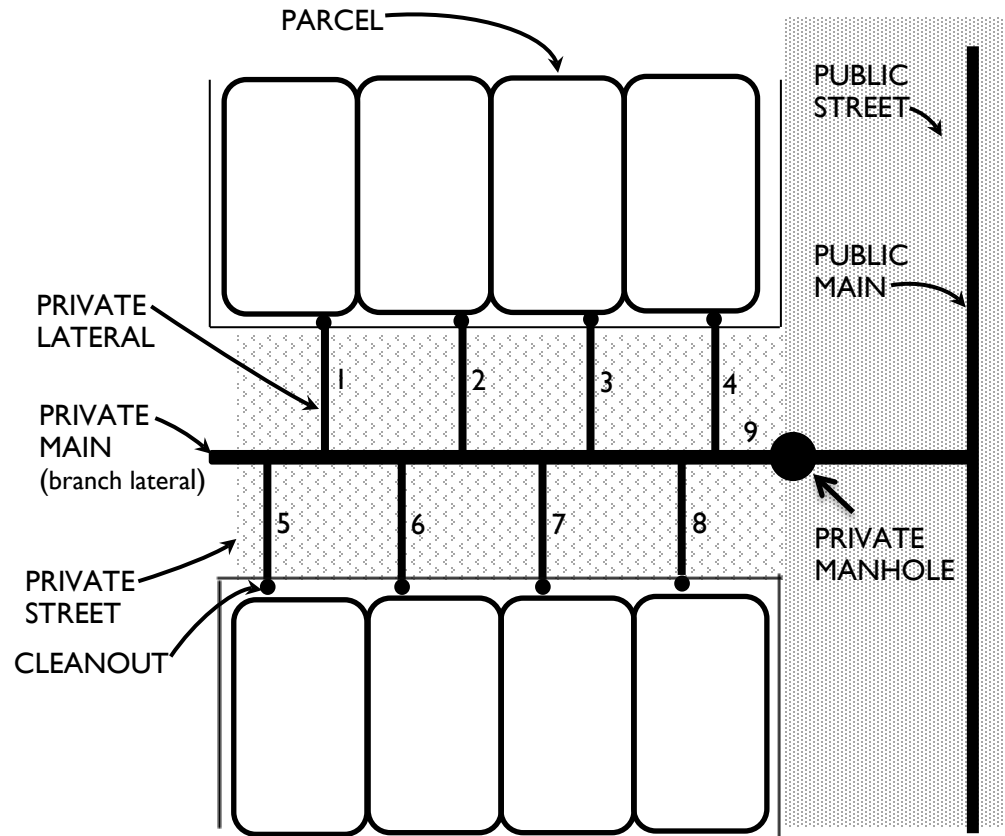
**Table 3. Extra Lateral/Manhole or Verification Test Fees
How Fees Will Be Charged**

General Information	Extra lateral/manhole or verification test fees will be charged depending on site conditions and sewer lateral configuration.										
Extra Lateral Example	<p>SCENARIO ONE: 1 parcel with 2 structures and 2 laterals, 1 lateral connects to public sewer main, all tested at once at a specific appointment time</p>  <table border="1" data-bbox="402 1056 1419 1295"> <thead> <tr> <th>FEE TYPE</th> <th>AMOUNT</th> </tr> </thead> <tbody> <tr> <td>Compliance Certificate</td> <td>\$330 (includes observing verification test for 1 lateral)</td> </tr> <tr> <td>Extra Lateral</td> <td>\$120 = (1 lateral x \$120/lateral)</td> </tr> <tr> <td>Specific Appointment Time</td> <td>\$310</td> </tr> <tr> <td>TOTAL</td> <td>\$760</td> </tr> </tbody> </table>	FEE TYPE	AMOUNT	Compliance Certificate	\$330 (includes observing verification test for 1 lateral)	Extra Lateral	\$120 = (1 lateral x \$120/lateral)	Specific Appointment Time	\$310	TOTAL	\$760
FEE TYPE	AMOUNT										
Compliance Certificate	\$330 (includes observing verification test for 1 lateral)										
Extra Lateral	\$120 = (1 lateral x \$120/lateral)										
Specific Appointment Time	\$310										
TOTAL	\$760										

**Table 3. Extra Lateral/Manhole or Verification Test Fees
How Fees Will Be Charged (continued)**

Extra Lateral Example

SCENARIO TWO: 1 verification test, 9 laterals all tested at once in a private sewer system in an HOA that connects to public sewer main, plus one manhole test

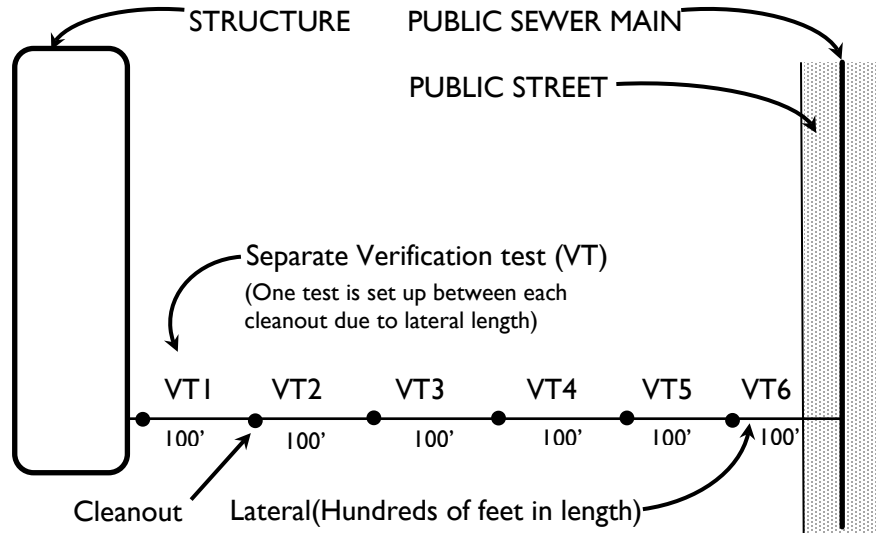


FEE TYPE	AMOUNT
Compliance Certificate	\$330 (includes observing verification test for 1 lateral)
Extra Lateral	\$960 = (8 laterals x \$120/lateral)
Manhole	\$120 (1 manhole test in the same appointment window)
HOA Oversight	\$450
TOTAL	\$1,860

**Table 3. Extra Lateral/Manhole or Verification Test Fees
How Fees Will Be Charged (continued)**

Extra
Verification
Test Example

SCENARIO THREE: 1 very long lateral, multiple verification tests performed between cleanouts, lateral connects to public sewer main



FEE TYPE	AMOUNT
Compliance Certificate	\$330 (includes observing verification test for one lateral segment)
Extra Verification Test	\$600 = (5 tests x \$120/test)
TOTAL	\$930

How to Pay: Extra lateral/manhole or verification test fee payment will be required before a Compliance Certificate is issued. Final payment for this charge will occur *after* the inspection is completed.

Table 4. Off-Hours Verification Test Fees - When Fees Will Be Charged

<p>General Information</p>	<p>Off-Hours Verification Tests are those not performed between 8:00 am and 5:00 pm, Monday through Friday, or tests performed on EBMUD Holidays.</p> <p>Fees: The minimum charge is \$250 for 2.5 hours. Charges consist of onsite inspection time plus 1 hour for pre- and post-inspection paperwork, data entry, and roundtrip travel, regardless of location in the wastewater service area. Appointments longer than 2.5 hours will be charged an additional \$250 fee for each partial or full 2.5-hour increment. Below are sample charges for different scenarios.</p>										
<p>Off-Hours Verification Test Example</p>	<p>SCENARIO ONE: Weekday, 7 am appointment for inspection of 1 lateral Onsite Time = 45 minutes Pre and Post Inspection Paperwork, Data Entry, and Travel Time = 1 hour Total Time = 1.75 hours</p> <table border="1" data-bbox="396 743 1419 953"> <thead> <tr> <th>FEE TYPE</th> <th>AMOUNT</th> </tr> </thead> <tbody> <tr> <td>Off-Hours</td> <td>\$250</td> </tr> <tr> <td>Compliance Certificate</td> <td>\$330</td> </tr> <tr> <td>TOTAL</td> <td>\$580</td> </tr> </tbody> </table>	FEE TYPE	AMOUNT	Off-Hours	\$250	Compliance Certificate	\$330	TOTAL	\$580		
FEE TYPE	AMOUNT										
Off-Hours	\$250										
Compliance Certificate	\$330										
TOTAL	\$580										
<p>Off-Hours Verification Test Example</p>	<p>SCENARIO TWO: Saturday morning appointment for inspection of 6 sewer laterals Onsite Time = 4.25 hours Pre and Post Inspection Paperwork, Data Entry, and Travel Time = 1 hour Total Time = 5.25 hours (3, 2.5 hour increments) Number of Extra Laterals = 5</p> <table border="1" data-bbox="396 1272 1419 1528"> <thead> <tr> <th>FEE TYPE</th> <th>AMOUNT</th> </tr> </thead> <tbody> <tr> <td>Off-Hours</td> <td>\$750 (3, 2.5hr increments x \$250)</td> </tr> <tr> <td>Compliance Certificate</td> <td>\$330 (includes observing verification test for 1 lateral)</td> </tr> <tr> <td>Extra Lateral</td> <td>\$600 (5 laterals x \$120/test)</td> </tr> <tr> <td>TOTAL</td> <td>\$1,680</td> </tr> </tbody> </table>	FEE TYPE	AMOUNT	Off-Hours	\$750 (3, 2.5hr increments x \$250)	Compliance Certificate	\$330 (includes observing verification test for 1 lateral)	Extra Lateral	\$600 (5 laterals x \$120/test)	TOTAL	\$1,680
FEE TYPE	AMOUNT										
Off-Hours	\$750 (3, 2.5hr increments x \$250)										
Compliance Certificate	\$330 (includes observing verification test for 1 lateral)										
Extra Lateral	\$600 (5 laterals x \$120/test)										
TOTAL	\$1,680										

How to Pay: Final payment for this charge will be calculated by EBMUD *after* the inspection is complete. Off-hours fee payment will be required before EBMUD will issue a Compliance Certificate.